

**Minutes of the Annual Meeting of the Parish Council of Great Ayton Parish Council
held on Tuesday 2 May 2017 at 7.00 pm**

Present:- Cllrs: J Fletcher, Mrs A Taylor, Mrs J Brown and R Kirk.
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), Mrs D Calgie (D&S Reporter) and 1 member of the public.

Min No.	Business
1	<p><u>Election of Chairman and Declaration of Acceptance of Office</u> Cllr Fletcher was unanimously appointed as Chairman and signed the declaration of acceptance of office.</p>
2	<p><u>Apologies for Absence</u> Apologies for absence had been received from Cllrs G Readman and R Hudson.</p>
3	<p><u>Election of Vice Chairman and Declaration of Acceptance of Office</u> Cllr Mrs Taylor was unanimously appointed as Vice Chairman and signed the declaration of acceptance of office.</p>
4	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
5	<p><u>Appointment of Responsibilities</u> Allotments – Cllr Hudson Captain Cook Museum Trust – Cllrs Readman and Fletcher Cemetery – Cllr Fletcher (interim). NYMNP, Northern Area Parish Forum – Cllr Fletcher Planning – Cllr Fletcher (interim). Parks and Open Spaces, inc. River and Flooding – Cllr Fletcher Play Area – Cllrs Mrs Brown Public Conveniences – Cllr Mrs Taylor Village Hall – Cllrs Kirk and Mrs Brown Great Ayton Discovery Centre – Cllr Mrs Taylor Marwood School - Mrs Greenwell.</p> <p>The resignation from Cllr Mrs Greenwell was received. Members asked that it be recorded that Mrs Greenwell had served on the Parish Council both as Clerk and as a Councillor over the last 29 years. She was a loyal and dedicated member of the team and she will be missed. Cllr Fletcher would write to Mrs Greenwell formally and the Clerk would commence the process to co-opt a new member. Noted and Agreed.</p>
6	<p><u>Members of the Public invited to address Council</u> A resident asked about the large pile of gravel that was close to Bank Flow Farm and asked if the development had planning permission. Members confirmed that planning was approved. Noted.</p> <p>Cllr Mrs Moorhouse had been contacted by a resident from Marwood Drive who had raised his concerns regarding his perceived lack of drains on the carriageway and the lack of street lighting. Members noted his comments but confirmed that these areas were the responsibility of the County Council. It was noted that no other complaints had ever been received. Noted.</p>

	<p>Cllr Mrs Moorhouse asked if the District Councillors would discuss with HDC that they reinstate the bins at Gribdale Gate as she was aware that they have done so in other areas. Cllr Mrs Moorhouse would forward the correspondence regarding this matter to Cllrs Kirk and Hudson. Noted.</p>
7	<p><u>Minutes of the Parish Council Meeting held on Tuesday 4 April 2017</u> The minutes of the Parish Council Meeting held on Tuesday 4 April 2017 were approved and signed.</p>
8	<p><u>Police Report</u> The Police Report had been circulated. A total of 18 incidents had been reported between 2 April and 30 April 2017. Councillors were concerned about the increased level of anti-social behaviour - in particular the throwing of stones at vehicles and premises. The Clerk would pass on the concerns to the Police. Noted.</p>
9	<p><u>Council Services Report</u> Cemetery The Clerk continues to wait for a response from the Vicar regarding the consecration of the land. However, this was not an urgent requirement as there is still ample space in the current area. Noted.</p> <p>Captain Cook Garden - it was agreed to go ahead with the tree removal in the garden. Agreed.</p> <p>Public Conveniences - Cllrs Fletcher and Mrs Taylor are in the process of drawing up a specification for the refurbishment of the public toilets. The Clerk reported that the cistern in the ladies toilet is broken and is beyond repair. It was agreed to arrange for the cistern to be replaced with a more robust unit. Agreed.</p> <p>River Warden Role - it was agreed that the grass cutting contractor would carry out this additional work on behalf of the Parish Council as per his quote. Agreed.</p> <p>Tree Work - it was agreed to go ahead with the tree work to the Cherry Trees on the High Green. Agreed.</p>
10	<p><u>Planning Report</u> 17/00804/FUL - Great Ayton Discovery Centre - Single storey side extension to the existing Great Ayton Discovery Centre to accommodate a Tourist Information Centre. No objections but to ensure that it is in keeping with the Conservation Area.</p> <p><u>Applications Approved.</u> 17/00352/FUL - 48 Marwood Drive - Single storey rear extension with additional dormer window to the rear, as amended by drawings received on 20 March 2017. 17/00413/FUL - 7 Linden Grove - Single storey garage workshop to rear garden area.</p> <p><u>Other Planning Issues</u> CLP/11/17/00063/NEWDEL/058 - Street Naming and Numbering for Plum Tree Cottage, Strawberry Fields, Pannierman Lane.</p>
11	<p><u>Correspondence and Information Report</u> Mr B Marsay - Re: Accessibility for mobility scooters and wheelchairs around the Village. Thanked for bringing to our attention will pass copy of the letter onto Highways and the Bus Company. HDC - Election material. Noted. NYMNPA - Proposed Highways Act Bridleway creation and extinguishment Great Ayton and Newton Moors. Agreed to the closure on the unused footpath but concerns were raised about making the other</p>

	<p>footpath in to a bridleway as this was deemed as dangerous.</p> <p>HDC - Local Plan Consultation on alternative sites. Members were in agreement with the new site alongside Skottowe, the smaller development on the School Farm footprint (not to exceed that area) and the Cleveland Lodge development on the Roseberry Estate side but were opposed to this been extended to the opposite side as well.</p> <p>HDC - Local Green Space consultation. Cllr Fletcher would review this and discuss at the next meeting.</p> <p>HDC - Parish Liaison Meeting Agenda - 18 May 2017. Cllr Fletcher and Mrs Taylor would attend.</p> <p>The following items for information were all noted:- Rural Services Network Weekly Email Digests (previously circulated).</p>
12	<p><u>Clerk's Report</u></p> <p>Great Ayton Twinning - it was agreed to purchase a commemorative tree to be planted on the High Green. Agreed.</p> <p>Flower Tubs - Cllr Mrs Taylor had purchased the tubs and was in the process of purchasing the plants, she and the Cemetery Superintendent would then commence planting them all up. Agreed..</p>
13	<p><u>Accounts Report</u></p> <p>The total payments made were £14290.45. The total receipts received were £42682.75. It was agreed to increase the Cemetery fees by 2% for this financial year.</p>
14	<p><u>Councillors Reports</u></p> <p>It was agreed to confirm with the Great Ayton Discovery Centre that the Precept payment would remain at £25k for the next three years (from 2017 to 2019).</p> <p>The correspondence from the Great Ayton Cricket and Football Club regarding the proposed works was noted. Noted.</p> <p>The licensing application received for the petrol service station was reviewed and although members did not object in principal to the application they were concerned about the lone working risk associated. Agreed.</p> <p>Cllr Mrs Brown raised the concern of traffic speeding along Newton Road. The Clerk advised Members to report any speeding issues through the NYCC Website – Speeding Form which gets sent to the Safety Partnership for action and the more reports they receive the more likely they are to action. Noted.</p> <p>Cllr Fletcher advised Members that Mr and Mrs McWilliam were standing down from running the Scouts in Great Ayton after decades of service. The Clerk was asked to write to them to thank them for all their years service. Agreed.</p>
15	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council resolved that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.</p> <p><i>Cllr Mrs Brown declared an interest.</i></p> <p>Great Ayton Cricket and Football Club Lease - it was agreed to renew the lease on a term that allowed them to secure any grants. This would remain as a peppercorn agreement unless at any time the Parish</p>

Council were to pay rent themselves when it would be reviewed.
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GREAT AYTON PARISH COUNCIL – MEETING 2 MAY 2017

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had written to the Vicar to progress.	Ongoing.
Captain Cook Garden	Cllr Fletcher had provided an update regarding the work that would take place next year.	Awaiting quotes for the tree work in the garden..	Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies' toilets with a more substantial unit.	It was agreed that Cllr Fletcher and Cllr Mrs Taylor would draw up a specification for the refurbishing of the toilets next year. We would then try to secure a grant for this work.	Open.
River Warden Role	To consider who would fulfil the role of River Warden following the resignation of the current contractor.	Quote to carry out this work received from our Grass Cutting Contractor.	Ongoing.
Tree Work	To receive the quote for the tree work and agree what and when to do work.	The Clerk had requested the quote and was awaiting a response.	Ongoing.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/00804/FUL - Great Ayton Discovery Centre	Single storey side extension to the existing Great Ayton Discovery Centre to accommodate a Tourist Information Centre.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/00352/FUL - 48 Marwood Drive	Single storey rear extension with additional dormer window to the rear, as amended by drawings received on 20 March 2017.
17/00413/FUL - 7 Linden Grove	Single storey garage workshop to rear garden area.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
CLP/11/17/00063/NEWDEL/058	Street Naming and Numbering for Plum Tree Cottage, Strawberry Fields, Pannierman Lane.	

GREAT AYTON PARISH COUNCIL – MEETING 2 MAY 2017

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Mr B Marsay	Re: Accessibility for mobility scooters and wheelchairs around the Village.
HDC	Election material.
NYMNPA	Proposed Highways Act Bridleway creation and extinguishment Great Ayton and Newton Moors.
HDC	Local Plan Consultation on alternative sites.
HDC	Local Green Space consultation.
HDC	Parish Liaison Meeting Agenda - 18 May 2017.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Great Ayton Twinning Association	To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire.	Agreed to purchase a tree to be planted on the High Green. Awaiting quote.	Ongoing.
Flower Tubs	To be purchased and re-planted by Cllr Mrs Taylor and the Cemetery Superintendent.		Ongoing.

GREAT AYTON PARISH COUNCIL – MEETING 2 MAY 2017

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr Atkinson	Mobile Phone Top Up and 2 keys cut	Cemetery	30.00
Mole Country Store	Roundup Biactive	POS	87.60
Mr Fletcher	Plant liners	POS	11.98
Mr Marwood	Allotment Rent	Allotments	250.00
Erimus Insurance	Tractor Mower Insurance	POS	275.92
Great Ayton Filling Station	Fuel	Cemetery	188.12
Sam Turners	Rat Bait	Allotments	156.47
Bilsdale Tree Services	Lime Tree Planting on the Low Green	POS	284.40
Bilsdale Tree Services	Stump Grinding on High Green	POS	96.00
Home Fix Computers	Printer Ink and Printer Repairs	General Admin	118.00
NYCC	Waste Collection 1/4/17 to 30/6/17	Cemetery	157.96
Friends Meeting House	Meeting Rent	General Admin	30.00
GADC	Precept payment	S133 Community	12500.00
Thompsons Hardware Ltd	Toilet Rolls	Public Conveniences	54.00
Gary Frankish	Grass Cutting and River Banks	POS	680.00
Total			14920.45

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Weatherills	Additional Inscription	Cemetery	53.00
Mr France	Cemetery Reservation	Cemetery	71.00
Mrs Jewitt	Allotment Rent	Allotments	16.50
HDC	Precept	Precept	42500.00
Northern Power Grid	Wayleave Agreement	Wayleave	17.25
TOTAL			42682.75

1.3 To agree a 2% increase to the Cemetery Fees for the financial year 2017/18.